



Memorandum

TO: RULES COMMITTEE
FROM: Jennifer A. Maguire
SUBJECT: REVISED 2014-2015/2015-2016
CITY BUDGET CALENDAR
DATE: February 6, 2015

Approved D. D. Syl Date 2/6/15

RECOMMENDATION

It is recommended that the Rules Committee and the City Council adopt the following revisions to the 2014-2015/2015-2016 City Budget Calendar: Add the 2015-16 Telephone Budget Survey; add the 2015-16 Neighborhood Association/Youth Commission Priority Setting Session; modify dates associated with the 2015-16 Mayor's March Budget Message, add the Mayor's State of the City Address; and add the 2015-16 City Council/Community Budget Meetings.

ANALYSIS

On September 3, 2014 and September 16, 2014, the Rules Committee and City Council, respectively, approved the 2014-2015/2015-2016 City Budget Calendar. As stated in the memorandum, several items were removed from the calendar pending direction from the new mayor, subject to approval from the City Council. This memorandum recommends reinstating several of those items, including: the 2015-16 Telephone Budget Survey (to be conducted February 11-15, 2015); the 2015-16 Neighborhood Association/Youth Commission Priority Setting Session (to be held March 7, 2015); the Mayor's State of the City Address (to be held March 14, 2015); and the 2015-2016 City Council/Community Budget Meetings (to be held in May 2015 - a detailed schedule will be released at a later date by the Mayor's Office in coordination with each City Council Office). In addition, modifications to the dates associated with the 2015-16 Mayor's March Budget Message are also proposed including: revising the release date from March 13, 2015 to March 16, 2015; dropping the initial review by City Council date of March 17, 2015; and revising the Public Hearing date from March 17, 2015, to March 23, 2015, to be held in the evening.

The revised 2014-2015/2015-2016 City Budget Calendar is outlined in Attachment A. Also included with this memorandum is Attachment B (2014-2015/2015-2016 City Budget Calendar/Budget Study Session Schedule) and Attachment C (City of San José Annual Budget Process), which are both unchanged from their original release.

RULES COMMITTEE

February 11, 2015

Subject: Revised 2014-2015/2015-2016 City Budget Calendar

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COORDINATION

The revised 2014-2015/2015-2016 City Budget Calendar has been coordinated with the Mayor's Office.

A handwritten signature in black ink, appearing to read "Jennifer A. Maguire". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Maguire".

JENNIFER A. MAGUIRE

Interim Senior Deputy City Manager /
Budget Director

Attachments:

Attachment A – Revised 2014-2015/2015-2016 City Budget Calendar

Attachment B – 2014-2015/2015-2016 City Budget Calendar/Budget Study Session Schedule

Attachment C – City of San José Annual Budget Process

Revised 2014-2015/2015-2016 City Budget Calendar

Date	Action/Event
September 30, 2014	- 2013-14 Annual Report: Released
October 7, 2014	- 2013-14 Annual Report: Review/Approval by City Council
January 30, 2015	- 2014-15 Mid-Year Budget Review Report: Released
February 10, 2015	- 2014-15 Mid-Year Budget Review Report: Review/Approval by City Council
February 11 - 15, 2015	- 2015-16 Telephone Budget Survey
February 27, 2015	- 2015-16 City Manager's Budget Request & 2016-20 Five-Year Forecast and Revenue Projections: Released
March 7, 2015	- 2015-16 Neighborhood Association/Youth Commission Priority Setting Session
March 14, 2015	- Mayor's State of the City Address
March 16, 2015	- 2015-16 Mayor's March Budget Message: Released
March 23, 2015	- 2015-16 Mayor's March Budget Message: Public Hearing (evening)
March 24, 2015	- 2015-16 Mayor's March Budget Message: Final Review/Approval by City Council
April 22, 2015	- 2015-16 Proposed Capital Budget and 2016-20 Capital Improvement Program: Released
May 1, 2015	- 2015-16 City Council/Community Budget Meetings
May 1, 2015	- 2015-16 Proposed Operating Budget: Released
May 1, 2015	- 2015-16 Proposed Fees and Charges Report: Released
May 6, 2015	- Planning Commission Study Session: 2015-16 Proposed Capital Budget and 2016-20 Capital Improvement Program
May 6 - 14, 2015	- Council Study Sessions: 2015-16 Proposed Budgets and 2015-16 Proposed Fees and Charges Report

Revised 2014-2015/2015-2016 City Budget Calendar

Date	Action/Event
May 12, 2015	- Initial Public Hearing: 2015-16 Proposed Capital/Operating Budgets and 2015-16 Proposed Fees & Charges Report
May 15, 2015	- 2015-16 City Council Budget Document Cost Estimates/Analysis due to the City Manager's Office
May 20, 2015	- 2015-16 City Council Budget Document Proposals due to Mayor's Office
May 29, 2015	- 2015-16 Mayor's June Budget Message: Released
June 8, 2015	- Final Public Hearing: 2015-16 Proposed Capital/Operating Budgets and 2015-16 Proposed Fees & Charges Report (evening)
June 9, 2015	- 2015-16 Mayor's June Budget Message: Final Review/Approval by City Council - 2015-16 Proposed Capital/Operating Budgets and 2015-16 Proposed Fees & Charges Report: Approved by City Council
June 16, 2015	- 2015-16 Capital/Operating Budgets and 2015-16 Fees & Charges Report: Adopted by City Council

2014-2015/2015-2016 City Budget Calendar/ Budget Study Session Schedule*

Date	Time	Action/Event
Wednesday, May 6, 2015	9:00 am - 11:30 am	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report
Thursday, May 7, 2015	9:00 am - 12:00 pm 1:30 pm - 5:00 pm	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report
Friday, May 8, 2015	9:00 am - 12:00 pm 1:30 pm - 5:00 pm	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report
Monday, May 11, 2015	1:30 pm - 5:00 pm	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report
Wednesday, May 13, 2015	9:00 am - 12:00 pm	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report
Thursday, May 14, 2015	9:00 am - 12:00 pm	2015-2016 City Budget Overview/Budget Study Session on 2015-2016 City Operating/Capital Budget, 2016-2020 Capital Improvement Program, and 2015-2016 Fees and Charges Report

* Budget Study Sessions will be held in the City Council Chambers.

CITY OF SAN JOSE ANNUAL BUDGET PROCESS

